

August 10, 2018

Dr. Mark Brazaitis
Department of English
Colson Hall
West Virginia University
Morgantown, WV 26506

Dear Professor  Brazaitis:

Thank you for meeting with me yesterday. When we met yesterday, we discussed an alternative work assignment which would remove any formal teaching duties that you had been assigned for the Fall semester. Additionally, we discussed the need for you to participate in an assessment process through our Faculty and Staff Assistance Program (FSAP) before you could return to the classroom. Because you were not willing to participate in the FSAP evaluation process when we met yesterday, I must formally re-state the following expectations you must complete in order to return to teaching at the University. To be clear, you cannot return to the classroom until these requirements are met.

You will remain as a WVU employee and continue your pay and benefits, if you complete the following steps:

1. Participate in an assessment process through our Faculty & Staff Assistance Program (FSAP), which may include an assessment by a licensed provider, independent from WVU, that meets the standards of our FSAP provider.
2. You must sign the release that will allow our FSAP provider to discuss with the provider the assessment results.
3. You must be cleared to return to the University and your teaching functions through the oversight of the WVU FSAP office, in conjunction with the designated provider.
4. If you are released to return to all elements of your role through the process outlined above, we will be happy to return you to your standard, non-modified role and to the instruction of your classes, as soon as feasible.

You will have until September 10, 2018 to sign the necessary paperwork to begin this process. If you do not complete the necessary paperwork within the next 30 days, you will be placed on a leave of absence without pay until you do so.

OFFICE OF THE DEAN

PO Box 6286 | 201 Woodburn Hall
Morgantown, WV 26506-6286
☎ 304.293.4611 📠 304.293.6858

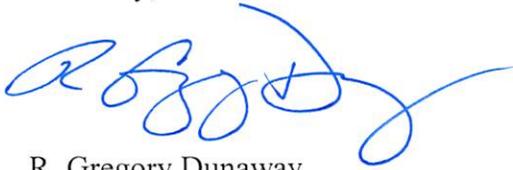
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Again, until these steps are followed and a release is obtained through FSAP, you will not be permitted to return to the classroom. During this time, your University duties have been modified to focus only on your research activities from home. As a result, you are to refrain from being on the University's campus, unless you are attending a pre-scheduled meeting with your supervisor or Dean, or attending meetings necessary for you to complete the FSAP evaluation process.

Please reach out to the FSAP office at 304-293-5590 and speak to either Jamie Jacobs or Janie Howsare in order to complete the necessary paperwork and begin this process.

Sincerely,

A handwritten signature in blue ink, appearing to read 'R. Gregory Dunaway', with a stylized flourish extending to the right.

R. Gregory Dunaway
Dean, Eberly College of Arts and Sciences

Cc: Brian Ballentine
Chair, Department of English